

***REGISTRATION REQUIREMENTS:***

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| **RIGHT TO WORK UK CHECKS** | * Full UK Birth certificate * Passport with relevant permit / leave to remain * Biometric immigration document / Letter issued by UKBA detailing immigration status * Evidence of NI number ie NI card, P45, P60 or payslip * Student visa: Evidence of letter from University / College or place of education showing confirmation letter |
| **PROOF OF ID**: | * 2 forms of photo ID e.g. Passport, Driving licence or and In date Biometric Card   **PLUS**   * 1 proof of address, (please note this must be a financial statement or utility bill. Mobile phone bills are ***NOT*** allowed – not older than 3 months.   ***OR***   * 1 form of photo ID (passport, driving licence or In date Biometric card)   **PLUS**   * 2 proofs of address   Not older than 3 months |
| **PROOF OF PROFESSIONAL REGISTRATION** | * Any certificates or qualifications * NMC registration printout |
| **HEALTH SCREENING** | * Occupational health certificate record and questionnaire (HB fit certificate and application) |
| **MANDATORY TRAINING** | * Up to date training certificate showing date of training, training provider and date of expiry |
| **REFERENCES** | * A minimum period of 3 years needs to be covered by a minimum of two references (on letter head / stamped) |
| **OTHER** | * Online DBS or CRB * Detailed CV * 2 passport photos * Application and registration form * Bank details * Certificate of Incorporation (if working as Limited company) |