

***REGISTRATION REQUIREMENTS:***

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| **RIGHT TO WORK UK CHECKS** | * Full UK Birth certificate
* Passport with relevant permit / leave to remain
* Biometric immigration document / Letter issued by UKBA detailing immigration status
* Evidence of NI number ie NI card, P45, P60 or payslip
* Student visa: Evidence of letter from University / College or place of education showing confirmation letter
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| **PROOF OF ID**: | * 2 forms of photo ID e.g. Passport, Driving licence or and In date Biometric Card

**PLUS*** 1 proof of address, (please note this must be a financial statement or utility bill. Mobile phone bills are ***NOT*** allowed – not older than 3 months.

***OR**** 1 form of photo ID (passport, driving licence or In date Biometric card)

**PLUS*** 2 proofs of address

Not older than 3 months |
| **PROOF OF PROFESSIONAL REGISTRATION** | * Any certificates or qualifications
* NMC registration printout
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| **HEALTH SCREENING** | * Occupational health certificate record and questionnaire (HB fit certificate and application)
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| **MANDATORY TRAINING** | * Up to date training certificate showing date of training, training provider and date of expiry
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| **REFERENCES** | * A minimum period of 3 years needs to be covered by a minimum of two references (on letter head / stamped)
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| **OTHER** | * Online DBS or CRB
* Detailed CV
* 2 passport photos
* Application and registration form
* Bank details
* Certificate of Incorporation (if working as Limited company)
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